



8100 Arctic Blvd. Anchorage, AK 99518
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Dear Anchor Families,

As your child's teacher, I have been given the task of drafting a schedule for Student-Led Conferences, which will take place on Friday, February 24. It is our hope that at least one parent/guardian will be available to conference with his/her child on that day.

The purpose of Student-Led Conferences is to provide students with an active role in the assessment component of the learning process. This style of conference promotes student learning by giving each child a meaningful role in reviewing and reflecting on her/his achievements over the course of the year. Accountability and responsibility are built into this self-reflection process. Increased ownership and self-confidence develop as students are asked to focus on their strengths and to give a clear understanding of areas needing improvement. Students will prepare presentations to identify evidence of their strengths, skills, and areas for improvement over the course of the year. Student portfolios, which will include chosen samples of their work in their various classes and other activities, will be a part of this conference. Teachers will oversee the conferences and meet with parents and students; however, students will undertake the leadership role within each conference.

Please select three times below that work for your family. I will confirm your designated time as soon as possible, or let you know if your times provided absolutely cannot work for you. If a parent or guardian is unable to attend, students will still need to schedule a conference with our administrator.

Circle three choices:

Friday, February 24 -

8:00	8:30	9:00	9:30	10:00	10:30	11:00
11:30	noon	12:30	1:00	1:30	2:00	2:30
3:00	3:30	4:00	4:30	5:00	5:30	

Important Note: February 24 is a non contact day because the time is reserved for the Student-Led Conferences. Student are required to be at their conference time but should not be on campus otherwise. After School Activities will not take place on this day.

Regards,

Teacher Name

Please sign and have your child return this letter to me. Thank you!

Parent Signature: _____

Name of student: _____